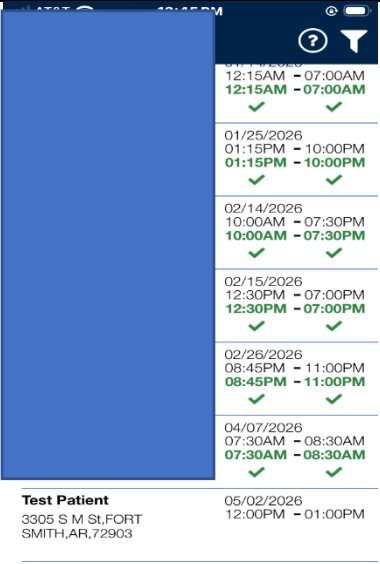
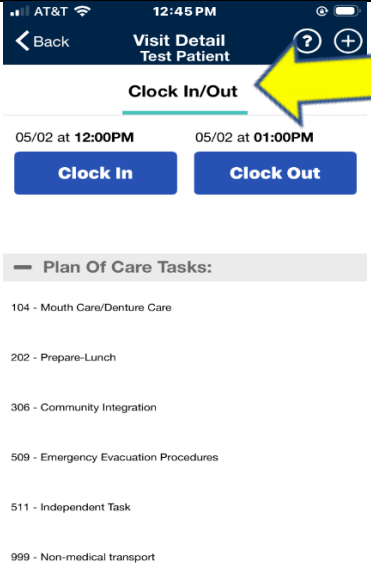
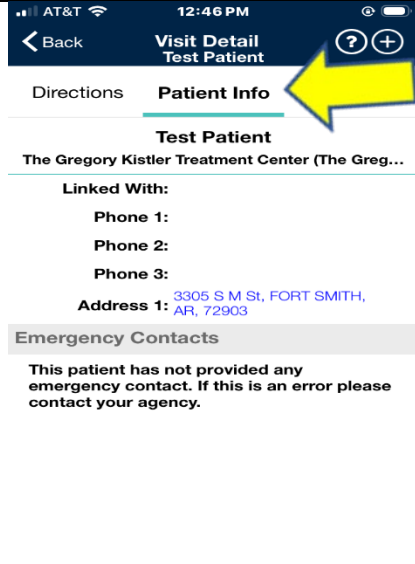


1. Once you log in to the app, choose VISITS.	2. This page will come up. You will choose the FILTER funnel in the top RIGHT.	3. Select the DATE RANGE you need to look at by clicking on the calendar icon for beginning and ending range. 4. A checkmark will come up. Click the checkmark & then Click SEARCH.

 Test Patient 3305 S M St, FORT SMITH, AR, 72903	 Visit Detail Test Patient Clock In/Out 05/02 at 12:00PM 05/02 at 01:00PM Clock In Clock Out Plan Of Care Tasks: 104 - Mouth Care/Denture Care 202 - Prepare-Lunch 306 - Community Integration 509 - Emergency Evacuation Procedures 511 - Independent Task 999 - Non-medical transport	 Visit Detail Test Patient Patient Info Test Patient The Gregory Kistler Treatment Center (The Greg... Linked With: Phone 1: Phone 2: Phone 3: Address 1: 3305 S M St, FORT SMITH, AR, 72903 Emergency Contacts This patient has not provided any emergency contact. If this is an error please contact your agency.
5. It will show all shifts you worked in that particular date range. 6. CHOOSE the shift you want to add notes for. (Example TEST PATIENT) *The blue box will not show on your visits. This has done to protect the privacy of the other patients.	7. This page will come up, SWIPE TOP TO THE LEFT to see the next page with choices.	8. This next page will come up. SWIPE TOP TO THE LEFT again to see the next page with choices.

9. This will be the page you will want to choose. NOTES should appear on the top for that particular shift. 10. CLICK the  sign at the top right.	11. You will need to decide which type of note you want to add. You will choose VISIT TEXT NOTE.	12. This page will allow you to type in your notes. 13. When finished, click SAVE. 14. REPEAT THIS PROCESS FOR EACH DAY YOU NEED TO ADD NOTES FOR.